



INDONG TEA COMPANY LIMITED

CIN No.: L01122WB1990PLC050506

Sikkim Commerce House. 4/1, Middleton Street. Kolkata - 700 071, India

Phone: 91-33 4006 3601 / 3602

E-mail: indongtea@asiangroup.in

Website: www.indongteaco.com

Garden: P.O. - Matelli. Dist.: Jalpaiguri (W.B.) Pin: 735223. Rly. Station: Chalsa

Date: 17.04.2025

To
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai - 400 001

Scrip Code & ID: - 543769 (INDONG)

Sub: Reconciliation of Share Capital Audit Report under Regulation 76(1) of SEBI (Depositories and Participants) Regulations 1996

Dear Sir/ Madam,

We enclose herewith a certificate issued by CS Puja Pujari, Practicing Company Secretary (PCS), in compliance to Regulation 76(1) of SEBI (Depositories and Participants) Regulations 1996 for Secretarial Audit in the prescribed format for the year ended 31st March 2025.

This is for your kind information and records and acknowledge the receipt of the same.

Thanking You,

For, Indong Tea Company Limited

Sd/-
Chandan Gupta
Company Secretary cum Compliance Officer
M. No: A55681
Encl: Certificate issued by PCS



Ref No.....

Date:- 08.04.2025

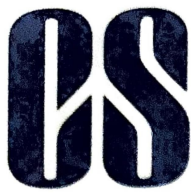
CERTIFICATE

I have examined the Register of Members, beneficiary details furnished by the Depositories and other records / documents maintained by M/S **INDONG TEA COMPANY LIMITED** and its Registers and Share Transfer Agent M/S **CAMEO CORPORATE SERVICES LIMITED** for issuing the certificate in accordance with Regulation 76 of SEBI (Depositories & Participants), Regulations, 2018 issued by the Securities and Exchange Board of India.

In my opinion and to the best of my Knowledge and according to the information and explanations given to me and based on such verification as considered necessary by me. I hereby certify the Reconciliation of Share Capital Audit in the prescribed format as under.

RECONCILIATION OF SHARE CAPITAL AUDIT

1	Quarter Ended	31 ST MARCH ,2025	
2	ISIN FOR	INE0KN201016	
3	Face Value	Rs. 10/ per share	
4	Name of the Company	M/S INDONG TEA COMPANY LIMITED	
5	Registered Office Address	Sikkim Commerce House,4/1 Middleton Street, Kolkata West Bengal, India, 700071	
6	Correspondence Address	--Do--	
7	Telephone & Fax No	033 4006-3601/02	
8	Email Address & Website	cs@indongteaco.com	
9	Name of the Stock Exchange where the Company's securities are listed (Exchange wise)		
	Particulars	Numbers of Shares	% of Total Issued Capital
10	Issued Capital (No. of Shares)	15001048	100
11	Listed Capital (Exchange Wise)		
	Bombay Stock Exchange	15001048	100
12	Held in Dematerialized form in CDSL	2779935	14.31
13	Held in Dematerialized form in NSDL	12221113	62.93
14	Held in Physical Form	4420000	100
15	Total No. Shares (12+13+14)	19421048	100
16	Reasons For difference, if any between (10 & 11), (10& 15), (11&15)	In principle approval has been received from Bombay Stock Exchange on 29.01.2025 for preferential issue. After receiving application money, company has allotted 44,20,000 shares as per Board Meeting held on 13.02.2025. Then after, Company have applied for listing approval of the same to Bombay Stock Exchange, however, company have not yet received any approval from their end till date. These shares are shown as held in physical form.	
17	Certifying the details of changes in share capital during the quarter under		



	consideration as per table below						
	Particular	No. of shares	Applied / Not Applied for Listing	Listed on Stock Exchanges (Specify names)	Whether intimated to CDSL	Whether intimated to NSDL	In-principal Approval Pending from SE
	Preferential Issue	44,20,000	Applied for Listing	BSE Limited	-	Yes	Please refer point no 16 of this Report.
18	Register of members is updated			Yes			
19	Reference of Previous quarter with regards to excess dematerialized shares			NIL			
20	Has the company resolved the matter mentioned in point no. 19 above in the Current quarter? if not, reason why			N.A.			
21	Mentioned the total no. of request, if any, confirmed after 21 days and the total no. of request pending beyond 21 days with the reasons for delay						
	Total No. of Demat request			No. of Request	No. of Shares	Reasons for Delay	
	Confirmed after 7 days			Nil	Nil	Nil	
	Pending for more than 21 days			Nil	Nil	Nil	
22	Name, Address, Telephone & Fax No, of the Compliance Officer of the Company			Mr. Chandan Gupta, Sikkim Commerce House, 4/1, Middleton Street, Kolkata – 700 071, West Bengal, Phone - 91 8017171763			
23	Name, Address, Telephone & Fax No of the Auditors			Puja Pujari, BL-A9,2nd floor, Rishra West Bengal-712203 Phone: - 7980255409. COP. No. 20171			
24	Appointment of common agency for Share Registry work (if yes, name and address)			Cameo Corporates Services Ltd, Subramanian Building" No.1 club, House Road Chennai 600002			
25	Any other details that the auditor may like to provide (e.g. BIFR Company, delisting from SE, company changed its name etc.)			Not Applicable			

Date: - 08.04.2025

Place: - Kolkata

FOR PUJA PUJARI & ASSOCIATES
Company Secretaries

PUJA
PUJARI

Digitally signed
by PUJA PUJARI
Date: 2025.04.11
18:16:11 +05'30'



PUJA PUJARI
(Proprietor)
Membership No. 13102
Peer Review: 3636
UDIN: F013102G000053406