



INDONG TEA COMPANY LIMITED

CIN No.: L01122WB1990PLC050506
Sikkim Commerce House, 4/1, Middleton Street, Kolkata - 700 071, India
Phone: 91-33 4006 3601 / 3602
E-mail: indongtea@asiangroup.in
Website: www.indongteaco.com
Garden: P.O. - Matelli. Dist.: Jalpaiguri (W.B.) Pin: 735223. Rly. Station: Chalsa

Date: 02.09.2023

To
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai - 400 001

Scrip Code: - 543769 (INDONG TEA COMPANY LIMITED)

Sub: Intimation of 33rd Annual General Meeting and Book Closure

Dear Sir/ Madam,

Pursuant to Regulation 30 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, we hereby inform that the **33rd Annual General Meeting of the Company to be held on Friday, 29th September, 2023 at 02:30 P.M. (Indian Standard Time) at the Registered Office of the company situated at Sikkim Commerce House, 5th Floor, 4/1, Middleton Street, Kolkata - 700 071 for the Financial Year 2022-23.**

Further, in terms of Regulation 42 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, we hereby inform you that the Register of Members and Share Transfer Books of the Company will remain closed from Saturday, 23rd September 2023 to Friday, 29th September, 2023 (both days inclusive).

The Company has fixed Wednesday, 22nd September, 2023 as the "**Cut-Off-Date**" for the purpose of E-Voting. Those shareholders holding shares either in dematerialized form or in physical form, as on the close of business hours on 22nd September, 2023 will be entitled to avail the facility of remote e-voting as well as voting at the Annual General Meeting.

Kindly take the aforesaid information on record and oblige.

Thanking You,

For, Indong Tea Company Limited

Chandan Gupta
Company Secretary cum Compliance Officer
M. No: A55681